

Bring your energy & lived experience to support VMIAC's efforts to build the collective power of consumers to lead systemic change of Victoria Mental Health & Wellbeing services

CONTEXT

Victorian Mental Illness Awareness Council (VMIAC) is Victoria's peak body for people who have a lived experience of mental health or emotional challenges. We are run by consumers, for consumers.

VMIAC is going through a period of growth and seeking to build relationships with consumers we've not historically engaged and who've been marginalised by and within Victoria's mental health service system. These roles are instrumental to engaging and empowering consumers, including the driving changes within Victoria's mental health and wellbeing system.

We have **three vacant positions**:

- [Community Development and Engagement \(.8EFT, ongoing\)](#)
- [Membership & Consumer Register Administration \(.8EFT, ongoing\)](#)
- [Membership Project Officer \(.8EFT 12 month contract\)](#)

VMIAC strongly encourage people with lived experience of mental illness and/or emotional distress from the following background/s to apply to:

- First Nation
- Refugee and asylum seeker
- People of colour (often referred to as culturally and linguistically diverse)
- Public housing residents
- LGBTQI+ and/or
- A disability

VMIAC recognises the relationship between colonization, racism, ablism, Islamophobia, classism as forms of discrimination which harm people's mental health and wellbeing.

These roles are right for people passionate about consumer experience and knowledge, cultural safety and who will ensure cultural knowledge is used internally with VMIAC and externally to recreate Victoria's mental health and wellbeing system.

Please promote within your networks to help us find the right people to step into these important roles.

HOW TO APPLY

You can learn more about the vacant positions as well as apply via the full job listing on Ethical Jobs, linked below.

- [Click here for the Community Development and Engagement listing](#)
- [Click here for the Membership & Consumer Register Administration listing](#)
- [Click here for the Membership Project Officer listing](#)

Applications for the **three roles** are open **until midnight on 30/01/2022**.

The application process involves preparing a cover letter (maximum two pages) and submitting your resume.

RECRUITMENT TIMELINE

- Applications open 14/01/2022
- Applications close midnight 30/01/2022
- Interviews will be held between 02/02/2022 and 07/02/2022

MORE INFORMATION

You can learn more about the vacant positions via their listings on Ethical Jobs (linked above). If you still have questions, you can contact Chantelle Higgs (she/her), Membership Lead between Monday and Thursday on (E) chantelle.higgs@vmiac.org.au or (M) 0421 938 514

The [Community Development & Engagement](#) position (4 days per week SCHADS level 5) will utilise their cultural knowledge, skills and relationships to engage communities historically under-represented within VMIAC's membership (including the consumer register) and who've been marginalised by and within Victoria's mental health service system.

This role will co-develop and progress a Reconciliation Action Plan and a community engagement strategy to address and remedy these historical injustices. The right person will use their cultural knowledge and competencies alongside their community engagement and event management skills to increase community members experiencing marginalisation to participate in our membership events, co-design activities and consumer register

You can learn more about this exciting role here (PD attachment).

The [Membership & Consumer Register Administration Coordinator](#) (4 days per week, SCHADS level 5) will work with the Membership team to administer and manage our database and hold activities as our work expands. This role is central to the increased efficacy and for VMIAC to achieve its goal of ensuring we, and the mental health services system hears from communities historically underrepresented in our work and marginalised within and by the mental health system. You will use your database manage and cultural knowledge/competencies and relationships with community to drive systemic change within the mental health and wellbeing system.

This position is responsible for performing data management tasks associated with our Client Record Management (CRM) system. It includes data entry and extraction, reporting and analysis, managing database integrity, segmentation and systems development. The role also provides administrative support across the membership and consumer register.

You can learn more about this exciting role here (PD attachment).

The [Membership Project Officer](#) role is a 12-month position will work with the Membership team to update and develop VMIAC's policies and procedures, evaluation and business systems. You will need exceptional interpersonal and organizational skills, a passion for embedding lived experience in organizational practices as VMIAC grows its capacity to serve members and for consumers to drive systemic reform of Victoria's Mental Health and Wellbeing services.

HOW TO APPLY

Applications for the **three roles** are open **until midnight on 30/01/2022**.

To apply for a role you will need to email your resume and a one page cover letter. Your cover letter should explain:

- Your knowledge of and passion for ensuring consumers historically marginalised within and by Victoria's mental health system can access culturally affirmative mental health services
- how you will use your lived experience, skills set and work experience to ensure consumers historically marginalised within and by the mental health service system can be heard from and drive change

RECRUITMENT TIMELINE

- Applications open 14/01/2022
- Applications close midnight 30/01/2022
- Interviews will be held between 02/02/2022 and 07/02/2022
- New positions commence early to mid-February 2022

MORE INFORMATION

If you would like more information, please contact Fiona Ready (She/her), Deputy CEO via (M) 0409 142 931 or (E) Fiona.Reidy@vmiac.org.au.

Please note VMIAC is closed 24/12/2021 until 04/02/2021 therefore Fiona is unable to take enquiries during this time.